



MINUTES OF THE ANNUAL ARDELEY PARISH COUNCIL MEETING OF THE COUNCIL held on MONDAY 10th MAY 2021 at 7.00 pm in the village hall. Coronavirus restrictions were observed, with fewer than 6 persons inside the hall.

Councillors present: Cllr Adrian Waygood, Chairman
Cllr Stuart Norman, Vice Chairman
Cllr Jim Egginton
Cllr Michael Stevens

Officer attending: Lorna Ewen, Clerk

Others present: 2 members of the public were present and seated close to and within observation distance outside the hall, in line with current restrictions.

21.1 Apologies for absence: Cllr Peace and Cllr Miller.

21.2 Election of Chairman: Cllr Waygood was nominated by Cllr Norman and elected unanimously. Declaration of acceptance signed.

21.3 Election of Vice Chairman: Cllr Norman was nominated by Cllr Waygood and elected unanimously. Declaration of acceptance signed.

21.4 To review registers of interests: No changes were recorded.

21.5 To approve the internal auditor for 2021-2022: Mr John Charlton had indicated prior to the meeting that he would be willing to be reappointed. Proposed by Cllr Waygood, seconded by Cllr Stevens and approved unanimously. The council expressed its thanks to Mr Charlton.

21.6 Audit Requirements for the year ending 31 March 2021

a) To approve the annual accounts for 2020-2021: Proposed by Cllr Waygood, seconded by Cllr Norman and approved unanimously.

b) To approve the Internal Auditor Report of the accounts for 2020-2021 as per page 4 AGAR: Proposed by Cllr Waygood, seconded by Cllr Stevens and approved unanimously.

c) To approve Section 1, the Annual Governance Statement for 2020-2021 as per page 5 AGAR: Proposed by Cllr Waygood, seconded by Cllr Norman and approved unanimously and signed by the chairman.

d) To approve Section 2, the Accounting Statements 2020-2021 as per page 6 AGAR: Proposed by Cllr Waygood, seconded by Cllr Stevens and approved unanimously and signed by the chairman.

e) To agree the dates for the public rights period: Monday 7th June – Friday 16th July inclusive. Proposed by Cllr Waygood, seconded by Cllr Stevens and approved unanimously.

21.7 To approve exemption from an external audit and sign the official audit exemption papers for 2020-2021: Proposed by Cllr Waygood, seconded by Cllr Egginton and approved unanimously and signed by the chairman.

21.8 Annual Reviews: Approval and re-adoption of:

- a) Standing Orders: Proposed by Cllr Waygood, seconded by Cllr Stevens and adopted unanimously.
- b) Financial Regulations: Proposed by Cllr Waygood, seconded by Cllr Norman and adopted unanimously.
- c) Risk Assessment
- d) Code of Conduct: Proposed by Cllr Norman, seconded by Cllr Waygood and adopted unanimously.
- e) Complaints Procedure: Proposed by Cllr Egginton, seconded by Cllr Waygood and adopted unanimously.

There were no comments from members of the public. The meeting closed at 7.37pm.

The May meeting of Ardeley Parish Council had been postponed in advance until Monday 5th July, owing to Coronavirus; remote meetings being no longer permitted following a recent High Court decision.