

**MINUTES OF ARDELEY PARISH COUNCIL MEETING OF THE COUNCIL HELD IN ARDELEY VILLAGE HALL ON MONDAY 6<sup>th</sup> JANUARY 2020 AT 7.30PM**

Councillors present: Cllr Adrian Waygood, Chairman  
Cllr Stuart Norman, Vice Chairman  
Cllr Jim Egginton  
Cllr Andy Miller  
Cllr Simon Peace  
Cllr Michael Stevens

Officer attending: Lorna Ewen, Clerk

Others present: County and District Cllr Ken Crofton  
2 members of the public

19.90 **Apologies for absence:** None.

19.91 **Declarations of interest:** Cllr Waygood regarding Church Farm.

19.92 **To receive the minutes of the meeting** held on 4<sup>th</sup> November 2019 as a correct record.  
Proposed: Cllr Waygood. Seconded: Cllr Peace. Resolved unanimously as adopted and signed by the chairman.

19.93 **Matters arising:**

Cllr Stevens will consider the condition of the oak trees on Moor Green and report back to the next meeting.

The future of the seat beside the pond has yet to be decided.

Bank Signatories: Cllr Peace had arranged for the forms to be signed and updated and the clerk had forwarded them to the bank. The new signatories are to be Cllr Norman, Cllr Peace and Cllr Stevens. Cllr Waygood, Cllr Egginton and the clerk to remain as before.

19.94 **Finance:** The financial report and cheques for approval and signature were submitted: clerk's salary and PAYE, litter collection, together with a cheque for the outstanding invoice to Community Heartbeat Trust for the defibrillator maintenance mentioned at the last meeting which had since been verified by Cllr Peace together with an additional charge for the renewal of defibrillator pads.

19.95 **Budget for financial year 2020-21:** to discuss and to agree on a figure for the precept.  
Cllr Peace produced and circulated a draft budget to support freezing the precept at this year's figure of £6000, because of the substantial reserves. Allowance was made for the current and ongoing council running costs, together with the one-off expenses of repair to the book box of £150, spending on the noticeboards of up to £1400 and a contribution towards expenditure on road calming signage for Cromer of up to £3000 and £1000 for tree planting to mark the VE anniversary.  
Proposed by Cllr Peace and seconded by Cllr Egginton that the precept for the financial year 2020-2021 be set at £6000. Carried unanimously, and the demand form signed.

19.96 **Correspondence not covered in the course of the agenda:** The clerk had been unable to attend the session at Herts Cty Council about the 2020 Year of Culture due to unforeseen work commitments

but had requested slides of the presentation which had been circulated; given the small size of the parish, nothing of particular relevance to take forward was apparent.

**19.97 Planning:** To report on planning applications and consider response to latest application of 6 Bradcote, 2/19/2538/HH:

Proposed by Cllr Waygood and seconded by Cllr Stevens: Ardeley Parish Council does not object to this application. Carried unanimously.

**19.98 Highways.**

Gritting service: Cty Cllr Crofton was pleased to report that the gritting service has now been restored but this has not been apparent yet as there have been no frosty conditions.

Blind Lane: Cty Cllr Crofton has reported the local dissatisfaction with the repair work that has been done and that it is now for Highways to decide if they agree. Cllr Miller to chase.

Back Lane- potential change of status from a BOAT subject to a Permanent Traffic Regulation Order to an unrestricted BOAT as a result of HCC's 10 year review, thereby allowing access to motorised vehicles: Cty Cllr Crofton explained that HCC have to consider representations from all potential users, including the four-wheel drive fraternity. Richard Cuthbert is the officer who is dealing with the review. Proposed by Cllr Waygood, seconded by Cllr Miller: Ardeley Parish Council to write a letter of objection to any change of status to an unrestricted Byway Open to All Traffic. Carried 5:1 in favour.

Clerk to draft a letter for the chairman to approve prior to sending.

**19.99 Noticeboards:** Cllr Peace will be meeting with the carpenter shortly. The site of the Cromer noticeboard has yet to be finalized.

**19.100 VE Day Celebrations, May 2020:** Cllr Peace reported that he has ideas and has had some indications of support from parishioners.

**19.101 Nomination of the Chairman for inclusion in the draw for the Queen's annual garden party:** Cllr Waygood was nominated by Cllr Peace, seconded by Cllr Egginton, carried unanimously.

**19.102 Website:** The clerk questioned the need for personal home addresses to be published on the website given that contact details of phone and email are given. All councillors requested for their addresses to be removed with the exceptions of Cty Cllr Crofton and Cllr Egginton.

Councillors were aware of the problems that the clerk had been having with the website and emails; finding a new website/web provider is to be investigated.

**19.103 Urgent matters not previously notified:** The progress of fibre internet connection was mentioned but not considered to be a matter within the remit of the Ardeley Parish Council.

**19.104 Date of next meeting:** Monday 2<sup>nd</sup> March 2020 at 7.30pm.

Matters raised in public discussion: The Roman Road had underlying archaeological value and a change of use would lead to degradation of this.

Old photographs from the VE era would be of local interest and could be incorporated into the website or a commemorative book

The meeting closed at 8.38pm.