

MINUTES OF ARDELEY PARISH COUNCIL MEETING HELD IN ARDELEY VILLAGE HALL ON MONDAY 27 JULY 2015 AT 7.30 PM

Councillors: David Young (Chairman) James Egginton
Paul Andrews Tim Noble
Andrew Cannon Adrian Waygood

Officer attending Marty Kilby (Clerk and RFO)
Present: 0 members of the public

APOLOGIES FOR ABSENCE

Cllr Ken Crofton

DECLARATIONS OF INTEREST

None

MINUTES OF MEETING

15.037 The minutes of the meeting held on 11 May 2015 were signed as a correct record.

CHAIRMAN'S REPORT

15.038 The Chairman had nothing additional to report at this stage.

FINANCE**15.038 Finance Report and payments for approval**

The finance report was noted and the cheques before Council were signed at the end of the meeting. The list of payments is an appendix to these minutes.

15.039 Litter Picker

The litter picking invoices had been received. The payment in September would reflect the £60 overpayment made during 2014-2015. The litter picking map had been received and it was agreed not to ask for an extension to the litter picking area.

15.040 Bank Mandate

The bank mandate needed additions and agreed clerk could contact councillors outside the meeting and obtain their bank mandate application forms.

15.041 Online Banking

Parish Councils have been given permission to use online banking where appropriate. Agreed that if this facility was used, then two authorisers would be needed, the clerk would be one and Cllr Tim Noble would be the second.

15.042 Village Hall notice board

It was hoped that the notice boards would be completed by the end of August.

15.043 HAPTC

Agreed to join the Hertfordshire Association of Parish and Town Councils (HAPTC) which also included membership of the National Association of Local Councils (NALC).

15.044 Pension and Payroll changes.

The Clerk had attended an HAPTC training session on finance matters. It was noted that a Pension facility had to be set up even though there was no staff member eligible to receive a pension. The clerk would arrange for this to be set up – the cost if using the Government NEST scheme is free of charge.

PLANNING**15.045 Current planning applications**

The planning list was before the meeting and noted.

15.046 3/15/1111/PNHH – Morin, White Hill, Cromer

Permitted development had been applied for a single storey rear extension. There was no objection.

15.047 – 3/14/2142/CM –Buttermilk Hall Farm, Cottedred

Noted that EHC had refused the application for waste materials recycling and transfer facility

15.048 District and Neighbourhood Plans

No further update.

15.049 District Planning meeting

Noted that Cllr Tim Noble would be attending the District Planning meeting.

HIGHWAYS**15.050 – Lites Farm Road Repairs**

The road repair works had been completed and the residents approved of all the repairs.

15.051 – DriveSafe Update

Cllr Andrew Cannon reported that three sessions had been carried out since the last update. Each session lasts 1-2 hours. Still over a third of vehicles are travelling over the speed limit. There were enough roadside assistants but could do with another lead volunteer to help with the admin side. Cllr Jim Egginton would email the data to the clerk so it can be uploaded onto the website. New dates for the Startrak training sessions were awaited.

15.052 - Cromer B1037 – Contaminated Water

Cllr Ken Crofton had received an update from Ringways. The work is planned to commence during week starting 12th October under a full 24 hour road closure for approximately three weeks. Once works commence it will be assessed if they can be carried out without a 24 hour closure, allowing vehicular access overnight only.

15.053 – Gravel

Following the recent heavy rainfall there was gravel all down Ardeley Lodge Hill and Cromer Hill. Clerk to ask Cllr Crofton if he could get Highway help to clear it away.

RIVERS AND WATERCOURSES**15.054 Ardeley Brook and River Beane**

HCC Environmental Resources that landownership of Ardeley Brook is ambiguous and it would be for both parties either side of the watercourse to agree who needs to address maintenance issues, which would be regulated by the Environment Agency as it is classified as a Main River. Clerk to discuss with Cllr Crofton the best way forward.

DEFIBRILLATOR AND TELEPHONE KIOSK

15.055 The defibrillator was now operational and a parish information session had been held. A letter and flowers to be sent to Jackie Hayward thanking her for organising the whole operation.

PLAY EQUIPMENT

15.056 The annual report had not yet been received.

MOBILE LIBRARY

15.057 Noted that despite country wide protests, the Cabinet had resolved to cease the Mobile Library service from 31 October 2015.

CLERK'S REPORT AND CORRESPONDENCE

The Clerk's report is an appendix to these minutes.

15.058 – Herts Air Ambulance

Herts Air Ambulance had asked if there was a suitable site in the parish where a clothing bank could be erected. It was agreed no such site was available.

15.059 – School Lane

Noted that the road repairs would be carried out in the October half term.

URGENT MATTERS NOT PREVIOUSLY NOTIFIED**15.060 – Common Land**

HCC had advised that common land should not be cut so short that it appeared to be a lawn. Sensible cutting could be carried out leaving a height greater than a garden lawn. Agreed this information could be put in the Forum and on the website.

15.061 – Councillor Training

Clerk to ascertain HAPTC training dates for the new councillors.

DATE OF NEXT MEETING

Monday 14th September 2015 at 7.30 pm

The meeting closed at 9.35 pm

Signed _____

Date _____