
MINUTES OF ARDELEY PARISH COUNCIL MEETING HELD IN ARDELEY VILLAGE HALL ON MONDAY 23 JANUARY 2017 AT 7.30 PM

Councillors present: David Young, chairman
Adrian Waygood, vice chairman
Andrew Cannon
Jim Egginton
Alexander Neale
Tim Noble

Officer attending: Aimee Lauezzari (Clerk and RFO)
Others present: 4 members of the public

APOLOGIES FOR ABSENCE

None

DECLARATIONS OF INTEREST

16.104 Adrian Waygood, regarding Church Farm

CHAIRMAN'S REPORT

None

FINANCE**16.105 Finance report and payments for approval**

The finance report was noted and the cheques before council were signed at the end of the meeting. The list of payments is an appendix to these minutes.

16.106 2017-2018 Budget

Council considered repairs needed for the playground and other ordinary expenses, and considered the proposed budget (appendix to these minutes), and

RESOLVED: To update the gate and provide wheelchair accessibility to the playground. As this will be an improvement, money will be spent from projects money already received (previous years' New Homes Bonus). Budget to be confirmed

RESOLVED: To paint and seal the existing play equipment (maintenance). Budget to be confirmed

RESOLVED: To accept the proposed budget for 2017-2018.

16.107 2017-2018 Precept

Council discussed and reviewed the ordinary expenses of the council as predicted for the coming year, along with previous budgets and actual spending, and

RESOLVED: To set the precept at £6,000 for 2017-2018.

16.108 Roundabout grant application

Application was made to East Herts for a capital grant to cover one-half the cost of a new roundabout for the playground. This application was denied, however, council is encouraged to apply again in the next round. (details to be available from East Herts in April)

AGREED: To reapply for the funds when possible and delay roundabout purchase pending the outcome of this second application.

16.109 Improvements to financial systems

Cllr Noble has addressed the concerns from the Annual Return and internal audit. Going forward, cheques will be presented for signatures at the meeting with invoices. Cllr Noble will also review financial transactions.

PLANNING**16.110 Current planning applications**

The planning list was before the meeting and noted.

16.111 Bury Grange

Council had no objections.

16.112 Moor Hall Farm

Noted that council had no objections, and this application has been granted.

16.113 Gardener Farm

Council had no objections.

16.114 Land North of Moor Green Road in Ardeley

Council had no objections.

16.115 Bancroft Farm

Noted that council had no objections to this original application, which has already been refused. (see 16.123 for second application)

16.116 Walkern Neighbourhood Plan

Council considered the Walkern Neighbourhood plan and found no reason to comment or object.

16.117 East Herts District Plan

Please see clerk's report (16.122)

HIGHWAYS**16.118 DriveSafe updates**

Council has submitted a grant application asking for two response signs for Cromer. At a recent DriveSafe meeting, attended by Cllr Egginton, there was discussion about the consequences to those recorded as speeding during DriveSafe sessions. At the moment, drivers are to receive letters the first and second time they are recorded as speeding, and after the third time a letter is to be personally delivered indicating the charge of an ASBO, which carries an £80 fine, however, this third letter has not been happening. DriveSafe is working to solve this discrepancy. Cllr Egginton also indicated that future newsletter items about DriveSafe should be approved by the DriveSafe admin team.

16.119 Recent Road Closure (C14)

A brief discussion of the recent road closure, due to water main bursting along the C14 between Cromer and Ardeley led to noting the current problem in Cromer. A water main had burst in Cromer just before the meeting and the extra water was showing that the drain opposite Buckles is again blocked. Repairs to the water main were underway and clerk agreed to report the blocked drain.

RECREATION GROUND**16.120 Repairs to playground and equipment**

The repairs and maintenance recommended in the inspection were discussed earlier in the meeting (see 16.106) with regards to budgeting. It was noted and appreciated that Cllr Egginton weeded around some equipment and put down wood chips, as recommended. The inspection also suggested a new sign for the playground gate.

AGREED: Clerk to source new sign following the repair and replacement of the gate. New sign to read as the current sign with the addition of the parish council website as a point of contact for users.

CHURCH FARM**16.121 Updates**

Council has received an update from East Herts Planning Enforcement and Compliance Officer, who are following up their research and discussions regarding various operating businesses and leisure uses at Church Farm, and have concluded that there is a requirement for a number of retrospective planning applications to be submitted. At present Parish Council has not been asked to comment.

CORRESPONDENCE AND CLERK'S REPORT

16.122 Clerk apologises to the council and community for missing the deadline to comment on the East Herts district plan. Council had agreed to object to the Gresley Park plan, but the objection was not registered. Clerk will enquire to see if a letter can still be sent to register this objection.

URGENT MATTERS NOT PREVIOUSLY NOTIFIED**16.123 Bancroft Farm second application**

As this was received only days before the meeting, council considered this second application as an urgent matter and had no objections.

DATE OF NEXT MEETING

6 March 2017, 7:30pm

The meeting closed at 8:33 pm

Signed _____

Date _____

PUBLIC PARTICIPATION

1. A parishioner reported that Julian Thornton has contacted him concerning BOAT 6 with an assurance that the request to resurface BOAT 6 is still in progress and is going forward.

Finance Report

Appendix to minutes of 23 January 2017

PAYMENTS – 23 January 2017

£291.20	Clerk's salary (Dec/Jan)	A Lauezzari
£29.68	Clerk's expenses (Dec/Jan)	A Lauezzari
£231.42	Litter picking (Dec/Jan)	D Beasley
£109.20	PAYE (Months 7-9)	HMRC
£90.00	Churchyard Cutting	C Dawson
£60.00	Playground hedge	G Scrivener
£96.00	Tree removal	M Young
£800.00	Yearly grant	Ardeley Village Hall

RECEIPTS (since 14 Nov 2016)

None expected, but currently unable to verify with bank statements, as Barclays has only just completed the bank mandate changes today. Accounts will be reconciled for the next meeting.

Ardeley Parish Council Ordinary Income and Expenses				
	Budget Year Ending March 2015	Budget Year Ending March 2016	Budget Year Ending March 2017	Proposed Budget Year Ending March 2018
Ordinary Income				
Precept	£3,000.00	£3,000.00	£4,000.00	£6,000.00
TOTAL ORDINARY INCOME	£3,000.00	£3,000.00	£4,000.00	£6,000.00
Ordinary Expenses				
Salary	£1,162.00	£2,195.00	£2,184.00	£2,184.00
Admin (exp + PAYE)	£454.00	£469.00	£616.54	£500.00
Insurance (I)	£451.00	£451.00	£466.00	£470.00
Audit	£0.00	£0.00	£0.00	£0.00
Legal/Accountancy (LA)	£1.00	£100.00	£320.00	£300.00
Subscriptions (S)	£0.00	£175.00	£240.00	£250.00
Training (T)	£0.00	£105.00	£35.00	£120.00
Village Hall	£800.00	£800.00	£800.00	£800.00
Election Allowance	£0.00	£0.00	£0.00	£0.00
Playground Repairs and Maintenance (P)	£442.00	£187.00	£1,106.50	£600.00
Website (W)	£0.00	£99.00	£99.00	£100.00
Other Repairs and Maintenance (RM)	£320.00	£554.00	£490.00	£600.00
VETS Annual	£0.00	£0.00	£0.00	£100.00
TOTAL ORDINARY EXPENSES	£3,630.00	£5,135.00	£6,357.04	£6,024.00
Ordinary Expenses off set by grants		£381.00	£504.00	£0.00
BALANCE	-£630.00	-£1,754.00	-£1,853.04	-£24.00

items in red are likely to increase before year end

Clerk's Report January 2017

Apologies to the council and community from the clerk, for missing the deadline to comment on the East Herts District Plan. This means there was no objection to the Gresley Park development registered from the Ardeley Parish Council.

Correspondence

(details available or can be emailed)

1. East Herts Council
 - Planning notices
 - Safety Advisory Group – Event planning
 - East Herts Got Talent poster
2. HAPTC
 - Bulletin 25th November
 - Bulletin 9th December
 - Basic Cllr Training – 1st Feb
 - Laws and Procedures – 8th Feb
 - Bulletin 20th December
 - Standing Orders – 15th Feb
 - Effective Council Meetings – 8th Mar
 - Bulletin 9th January
 - Bulletin 20th January
3. Herts County Council
 - Traffic and Transport Data Report 2016
 - Herts Year of Volunteering Newsletter
4. Hertfordshire Constabulary
 - December crime stats