

**MINUTES OF THE ANNUAL MEETING OF ARDELEY PARISH COUNCIL HELD IN ARDELEY VILLAGE HALL ON MONDAY 15 MAY 2017 AT 7.00 PM**

Councillors present: David Young, Chairman  
Adrian Waygood, Vice Chairman  
Andrew Cannon  
Jim Egginton  
Alexander Neale  
Tim Noble

Ken Crofton, District and County Councillor

Officer attending: Aimee Lauezzari (Clerk and RFO)  
Others present: 15 members of the public

**APOLOGIES**

None

**ELECTION OF CHAIRMAN 2017-2018**

17.001 Cllr Young was proposed by Cllr Waygood, seconded by Cllr Cannon and elected unanimously.

**RESOLVED: David Young be Chairman for 2017-2018**

**CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**

17.002 Cllr Young signed the Chairman's Declaration of Acceptance of Office.

**ELECTION OF VICE CHAIRMAN 2017-2018**

17.003 Cllr Noble was proposed by Cllr Egginton, and declined.

17.004 Cllr Waygood was proposed by Cllr Young, seconded by Cllr Neale and elected unanimously.

**RESOLVED: Adrian Waygood be Vice Chairman for 2017-2018**

**VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**

17.005 Adrian Waygood signed the Vice Chairman's Declaration of Acceptance of Office

**ANNUAL REVIEWS****17.006 Standing Orders**

The Standing Orders (2016) were readopted and are an appendix to these minutes.

**17.007 Code of Conduct**

The Code of Conduct (2012) was readopted and is an appendix to these minutes.

**17.008 Financial Regulations**

The Financial Regulations (2015) were readopted and are an appendix to these minutes.

**17.009 Risk Assessment**

The Risk Assessment (2015) was readopted and is an appendix to these minutes.

**17.010 Register of Assets**

The Register of Assets (2017) was adopted and is an appendix to these minutes.

**17.011 Complaints Procedure**

The Complaints Procedure (2014) was readopted and is an appendix to these minutes.

**MINUTES OF MEETING**

17.012 The minutes of the meeting held on 9 May 2016 were accepted as corrected and signed.

The meeting closed at 7.05 pm

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

Aimee Lauezzari  
May 2017