

MINUTES OF ARDELEY PARISH COUNCIL MEETING HELD IN ARDELEY VILLAGE HALL ON MONDAY 14 SEPTEMBER 2015 AT 7.30 PM

Councillors: David Young (Chairman) James Egginton
Paul Andrews Adrian Waygood
Andrew Cannon

Officer attending Marty Kilby (Clerk and RFO)
Present: 2 members of the public

APOLOGIES FOR ABSENCE

Cllr Tim Noble; County Cllr Ken Crofton

DECLARATIONS OF INTEREST

None

MINUTES OF MEETING

15.062 The minutes of the meeting held on 27 July were signed as a correct record.

CHAIRMAN'S REPORT

15.063 Mrs A Luetchford, Moorwood House, had asked permission to clean the ditches outside the house, replace topsoil and re-grass in the front of Moorwood House. It was agreed this was acceptable as long as the owners of Moorwood House took care that no great crested newts were inhabitants of the area, or if so, were not harmed. The Chairman to convey this decision to Mrs Leutchford.

FINANCE**15.064 Finance Report and payments for approval**

The finance report was noted and the cheques before Council were signed at the end of the meeting. The list of payments is an appendix to these minutes.

15.065 External Auditor Report

BDO, External auditors, had found no fault with the financial return and had signed Section 4 of the Annual Return and approved the accounts. The report and final accounts had been published on the website and a notice put on the notice boards.

15.066 Bank Mandate

The bank mandate had not yet been agreed with Barclays Bank because the Bank has been unable to find their records of previous signatories. Clerk to press Bank to finalise the change in mandate.

15.067 Village Hall notice board

The notice board had been put in place on the right side of the entrance door to the Village Hall. Clerk to ask that the notice board on the left hand side of the entrance door now be repaired as agreed.

PLANNING**15.068 Current planning applications**

The planning list was before the meeting and noted.

15.069 3/15/1790/FUL – Bury Grange Farm, Ardeley

Conversion of granary to single dwelling with associated parking and landscaping. Noted that this conversion was for a family member. After discussion it was agreed there were no objections to the application.

15.070 – 3/14/2142/CM –Buttermilk Hall Farm, Cottered

Noted that EHC had refused the application for waste materials recycling and transfer facility and that the applicants had now appealed against the decision.

15.071 District and Neighbourhood Plans

Buntingford Neighbourhood Plan had now been published for comment on line between 1st September to 12 October 2015.

HIGHWAYS**15.072 Drive Safe Update**

Cllr Jim Egginton had now received his training as an administrator and the upgraded Startrak programme.

15.073 Cromer B1037 – Contaminated Water and drains

Noted that work is planned to commence during week starting 12th October under a full 24 hour road closure for approximately three weeks. Once works commence it will be assessed if they can be carried out without a 24 hour closure, allowing vehicular access overnight only.

RIVERS AND WATERCOURSES**15.074 Ardeley Brook and River Beane**

Noted that Environment Services had been unable to determine to whom the watercourse belonged at this point. Agreed Clerk to take up the offer of Environment Services to provide the names of the officers who might be able to take this matter forward.

RIGHTS OF WAY**15.075 BOAT 10**

Noted that the Countryside Access Officer had indicated that two benches at the picnic area on BOAT 10 have rotted and need replacement. Agreed to ask Cllr Ken Crofton if the seating replacement could be funded from his County Council grant. Noted that CMS volunteers might be able to assist with the installation.

15.076 Footpath 35

Noted that the diversion order relating to Ardeley Footpath 38 had been confirmed on 24 July 2015. The appropriate notices had been displayed.

COMMON LAND**15.077 Cutting**

Noted that cutting of common land should be done only a few times a year, as appropriate for grazing and wildlife conservation. Common land should not be cut to lawn standards.

MOBILE LIBRARY SERVICE**15.078 Withdrawal of mobile library services**

Noted that mobile library services will be withdrawn from 30 October 2015. HCC had suggested several services that were available, one of which was a self-organised community book swap. Agreed that this idea should be mentioned in the Forum and on the website, asking for volunteers to help organise such a service. Clerk to ask the School if they might be able to make space available one morning a week/month to swap books. It might be possible to co-ordinate Luffenhall, Cromer, Cromer Heath and Ardeley, or maybe be part of the Leisure Club which meets twice a month on Wednesday afternoons.

PLAY AREA**15.079 Annual Inspection**

The annual inspection report had been received. There were a number of low risk items that needed addressing and quotations would be obtained.

ARDELEY VILLAGE POND AND GRIP CLEARANCE**15.080 Assistance**

Agreed to accept Robert Vincent's kind offer to continue to assist with the maintenance of the village pond and grip clearance.

CORRESPONDENCE AND CLERK'S REPORT**15.081 Comments**

Agreed that a donation requests would be considered at the November meeting. The Destination Tourism information to be put on the agenda for the next meeting.

DATE OF NEXT MEETING

Monday 16th November 2015 at 7.30 pm

The meeting closed at 8.30 pm

Signed _____

Date _____

PUBLIC PARTICIPATION1. **Wildlife Site**

Two parishioners asked that Moor Green be kept as a wildlife site suitable for grazing, and asked that it was cut at appropriate intervals and not turned into a lawn.

Marty Kilby
September 2015