

**MINUTES OF ARDELEY PARISH COUNCIL MEETING HELD IN ARDELEY VILLAGE HALL ON MONDAY 18 JANUARY 2016 AT 7.30 PM**

Councillors: David Young (Chairman) James Egginton  
Paul Andrews Tim Noble  
Andrew Cannon Adrian Waygood

Officer attending Marty Kilby (Clerk and RFO) Aimee Lauezzari (incoming Clerk)  
Present: 2 members of the public

**APOLOGIES FOR ABSENCE**

Ken Crofton (County and District Councillor)

**DECLARATIONS OF INTEREST**

None

**MINUTES OF MEETING****15.105 Minutes**

The minutes of the meeting held on Monday 16 November 2015 were signed as a correct record.

**15.106 Retirement of Clerk**

At the November meeting the Clerk had reported that she would be retiring for health reasons. After advertising the vacancy on the webpage, the notice boards, and with HAPTC, an application had been received from Aimee Lauezzari – an Ardeley parishioner. Following a meeting with councillors, it was

**RESOLVED:** To offer the post of Clerk and RFO of Ardeley Parish Council to Aimee Lauezzari. The Appointment to take place from 31 January 2016, with the current Clerk doing a two month hand over until 31 March 2016 to help with legalities and end of year documents and returns. Agreed that the new Clerk would be offered training. Both clerks would each be paid the salary due to the clerk. The outgoing Clerk to handle the legal handover.

**CHAIRMAN'S REPORT**

15.107 The Chairman welcomed Aimee Lauezzari to the meeting and introduced the Councillors to her.

**FINANCE****15.108 Finance Report and payments for approval**

The finance report was noted and the cheques before Council were signed at the end of the meeting. The list of payments is an appendix to these minutes.

**15.109 Grant to VETS**

The Community Heartbeat Trust helps facilitate a voluntary emergency telephone scheme (VETS). It consists of a list of local volunteers who assist in emergency situations when available. It costs £100 for the Trust to facilitate. Following a set up fee of £35, there is an annual fee of £100 per year. After discussion it was

**RESOLVED** to add the £100 annual cost of the VETS scheme to the budget, including the one off set up fee of £35.

**15.110 Budget**

The amended budget including the VETS grant was adopted (a copy is an appendix to the minutes). Noted that the New Homes Bonus will be reduced from the years 17/18 onwards, but that for the year 16/17 it would be £3,226.

**15.111 Precept Demand**

The Precept Demand was before the meeting

**RESOLVED** to set the Precept Demand at £4,000 for the year 1 April 2016 to 31 March 2017. The Precept demand was signed.

**15.112 Bank Mandate**

The bank mandate had not yet been agreed with Barclays Bank because the Bank has been unable to find their records of previous signatories. Cllrs David Young and Paul Andrews have been requested to resubmit their bank applications and when this had been done the remaining councillors can be added to the mandate. Clerk also inform Bank of change of clerk.

**15.113 Village Hall notice board**

The chairman reported the second village hall notice board had been removed for repair. Richard Foxcroft was thanked for carrying out excellent work.

**PLANNING****15.114 Current planning applications**

The planning list was before the meeting and noted.

**15.115 Froghall Lane, Walken**

Cllr Egginton reported that the application for building 98 houses had been refused, and the applicants were appealing to build 86 houses. No new information is available.

**15.116 District, Neighbourhood, and Draft Strategic Plans**

The Draft Strategic Plan is part of an informal stakeholder consultation, reporting by 31 January 2016. Ardeley Parish had one site identified by the site owner. The site was Kingswick, White Hill, Cromer and was for residential development. EHDC has reported that Cromer is a Category 3 village and is considered to be an unsustainable location for residential development. Clerk to send comments before 31 January 2016.

**15.117 Village Hierarchy Study Completion**

EHC is undertaking a Village Hierarchy Study and has asked for any comments on the profile of Ardeley Parish (Category 3 village). Agreed comments would include lack of public transport, C14 road is unsuitable for more traffic, Ardeley is in a flooded area and not accessible at times of heavy rain. There is no post office. Clerk to report by 29 January 2016.

**HIGHWAYS****15.118 Drive Safe Update**

There was nothing to report.

**15.119 High Street Hedge, Cromer**

The hedge bordering Fairview (opposite Buckles) overhangs the highway and causes vehicles to move into the highway. Clerk to register this as a fault on the Highway report line.

**15.120 Cromer B1037 – Contaminated Water and drains**

The drains to the Morin side of the road had now been cleared. On the Cromer (west side) from Cromer Hall down to Rye View the gulleys have not been cleaned and there is partial blockage. Clerk to register this as a fault on the Highway report line.

**RIVERS AND WATERCOURSES****15.121 Ardeley Brook and River Beane**

Cllr Egginton gave a report on the meeting with Ringway (James Vine), and councillors relating to the flooding at the bottom of Ardeley Road and Cromer Bottom by the cricket field. Cllr Egginton still waiting for an update from the Flood Management Team. When this is received, or if not received by the end of February 2016, then a concise report will be sent to Sir Oliver Heald MP for help with resolving this problem.

**RIGHTS OF WAY****15.122 BOAT 10**

Cllr Ken Crofton had obtained a full grant of £750 for the purchase of the 2 benches in the picnic area on BOAT 10 Ardeley. Once the grant had been paid to the parish council then the clerk would order. Julian Thornton had agreed that the volunteers would arrange for fixing. Clerk to contact Julian Thornton to finalize delivery and possible fixing date.

**15.123 Signs on Highbury Farm land**

No report yet received on which right of way signs had been removed.

**15.124 BOAT 6 and FPs 30 & 31 – Common Land at Parkers Green, Wood End**

Site meeting held between parish councillors, residents and landowners and those with common rights. Agreed that the scrub encroaching on the line of FP 30 & 31 be cut back to open up the route across the common land as recorded on the Definitive Map highlighted with green dots. The route would mean waymarking at 4 locations. Work would extend to about 150 metres. Julian Thornton has enquired of Isabel Crosier (the Volunteer Task team) if this is a possible task for them. The members of the PC present also discussed the resurfacing of Boat 6 with hardcore and stone infill due to deep ruts, and Julian Thornton promised to report back to the PC with his findings.

**POND****15.125 Works to pond**

No report/update received.

**RECREATION GROUND****15.126 New Play Equipment**

Quotations had been obtained for the installation of a roundabout and a seesaw. Both were expensive items and it was agreed that only one item could be afforded and that the 2016/17 New Homes Bonus should be spend on the purchase and installation of a roundabout. Clerk to obtain final quotations for installation is June 2016 when the NHB is received.

**15.127 School Lane hedge cutting**

The Hedgecutting had been completed.

**MOBILE LIBRARY SERVICE****15.128 Withdrawal of mobile library services**

Cllr Egginton reported that he had found two volunteers (Mr and Mrs Beasley) to look after a Book Swap within the Village Hall, to keep the shelves tidy and keep checks on the books and activity. The Chairman would liaise with the Village Hall to find out if this was an acceptable and workable arrangement.

**CORRESPONDENCE AND CLERK'S REPORT****15.129 Comments**

The correspondence was noted and the report is an appendix to these minutes.

**15.130 Correspondence**

Withdrawal of passenger assistants from taxis that accompany primary age children to and from school – consultation closing 31 January 2016. Agreed Clerk to comment that in rural areas this is a safety danger for the children. The driver needs assistance to help children in and out of taxis, there are no alternative travel arrangements such as trains, buses, etc and walking along narrow roads with no pavements is unsafe.

**DATE OF NEXT MEETING**

Monday 14<sup>th</sup> March 2016 at 7.30 pm

The meeting closed at 9.15 pm

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**PUBLIC PARTICIPATION**

1. **None.**

Marty Kilby  
January 2016